

**Enquiries:**

**Ms, Boitumelo Maake**

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**CLOSING DATE:** 01/02/2020

**SALARY PACKAGE:** R420K per annum

**NUMBER OF POSTS:** X1

**REPORTING STRUCTURE:** CHIEF EXECUTIVE OFFICER

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**POSITION: EMERGENCY CARE PRACTITIONER (ECP)**

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**MAIN PURPOSE OF THE JOB:**

- Assist in developing and monitoring Standard Operating Procedures (SOP) for our unique emergency operational environment.
- Driving (Responding) and staffing ambulances and other emergency vehicles.
- Assessing patients, providing emergency treatment and making diagnoses within scope of practice. Transporting patients to a hospital and continuing to provide treatment while in transit.
- Manage and oversee multiple branches, physically and remotely.
- Conducts medical training for all personnel (Permanent, Volunteer or Contractual).
- Responsible for protection of company resources, medical supplies, and equipment.
- Monitors medical issues and trending emergencies in the surrounding areas to ensure personnel is apprised of current medical threats and aware of preventative measures and risks.
- Keeps management informed of any health or operational related issues.
- Manages daily activities of BAA and AEA staff members to ensure effective efficiencies in compliance with contractual and legal requirements.
- Reviews Electronic Medical Reporting forms or Paper Medical Reporting Forms at for proper documentation.
- Provides feedback to the assigned BAA and AEA medics on the improvement of their skills and understanding of the SOP's.
- Ensures that all Patient Report Forms (PRFs) are completed correctly and up to standard.

**ADDITIONAL RESPONSIBILITIES:**

- Submits reports to the CEO as directed.

- Responsible for administering disciplinary actions in accordance with senior management.
- Provides training to subordinates.
- Perform other duties as assigned.
- Ties relate to public relations and community education programs sponsored by Carewell Ambulances.
- Able to work at our remote sites (Mines, Power Station) as required by Carewell Ambulances.

## **EXPERIENCE, QUALIFICATIONS, and SKILLS**

- Good communication skills are a must.
- Must have at least 2 to 3 years of experience in the medical field as an ECP.
- Successful completion of the B-Tech Degree that allows registration with the HPCSA as an Emergency Care Practitioner (ECP).
- Valid code C1 driver's licence with professional driver's permit.
- Ability to read and interpret all required documents and write required reports and correspondence.
- Comprehensive understanding of emergency medicine.
- Knowledgeable in emergency rescue and stabilization.
- Must have extensive personnel management skills.
- Have an in-depth knowledge of life-saving Medical procedures.
- Be knowledgeable of Intermediate / Pre-Hospital Trauma Care, to include immediate assessment and treatment of any traumatic life-threatening injury, IV therapy, and ECG monitoring.
- Have knowledge of general sick call procedures.
- Inventory management skills are required.
- Physical Requirements/Working Environment.
- Place of duty and environmental conditions can be austere, harsh, and work can be performed under life-threatening condition.

